Corporate FUNCTIONS

Corporate Function Package 2026

For all your corporate needs....

Welcome to the Lithgow Workies, we will endeavour to take care of all your business requirements. Our Culinary Team and Function Facilities will exceed your expectations and provide you with a high quality and professional function.

Organisation is our business, so let us help organise your conference, meeting, or event. Whether you are planning a seminar, meeting, or gathering, our rooms can be set up to suit all your needs.

A dedicated Events Coordinator will assist with all aspects of your event, from planning through to execution; leaving you free to achieve your events goals.

Here at the Lithgow Workies, we offer 5 Conference Rooms where all your needs can be taken care of by our friendly and experienced Staff.

Room Hire

We offer 5 Function Rooms:

ShowRoom 1/2	$160.00 per day
ShowRoom	$260.00 per day
Millennium Room	$160.00 per day
Tuscan Room	$160.00 per day
Waratah Room	$120.00 per day
Wattle Room	$60.00 per day

Flexible Room Formations

The Function rooms at the Lithgow Workies offer maximum flexibility with a minimum of fuss. We have no hesitation in setting up rooms to meet your individual needs.

	Theatre Style	Horseshoe	Classroom Style	Tables & Chairs	Boardroom style
ShowRoom 1/2	70	20	-	-	20
ShowRoom	300	40	50	-	40
Millennium Room	200	40	50	160	40
Tuscan Room	100	30	40	80	25
Waratah Room (1 & 2)	40	20	25	40	20
Wattle Room	12	10	-	-	15

Inclusions

Room Hire charges are inclusive of the following;-

- Dedicated Function Coordinator
- Water station
- Data Projector & Screen
- Standard Sound Equipment
- TV/Video/DVD
- Lectern & Microphone
- Data Table
- White Board
- Wi-Fi
- Background Music (if required)

Accommodation

Award Winning 4 Star Accommodation right in the heart of Lithgow.

We welcome you and your guests to come and enjoy our beautifully appointed accommodation in our adjoining Motel.

Our Club Motel has been designed to ensure you and your guests can retreat to a relaxing environment only minutes away from your function. We offer a range of modern and affordable accommodation that can sleep up to 5 guests. You can rest assure that your stay in Lithgow will be memorable.

*Luxurious King Beds

*Air-Conditioning

*Free Wi-Fi

*Free Foxtel

*Flat Screen TV

*On-site Parking

*Tea & Coffee facilities

*Charge back facilities from Club to Room

*Separate Bathroom

*Accessible Rooms available

<u>Special Offers</u>

*Special Accommodation rates for group bookings for your group.

Please discuss these with our Events Coordinator who will arrange pricing based on your needs.

Event Information

Cancellations

Cancellations must be made directly through the Events Coordinator or Head Chef and not through any other staff member. Failure to cancel within 14 days of the events date will result in your account being charged.

Final Numbers

An approximate number of guests attending your function is required upon booking your event. Numbers must be confirmed and are finalised 14 days prior to your event.

Prices

Every endeavour will be made to maintain prices printed; however, these are subject to alteration without notice. All prices are inclusive of GST.

Surcharges

A $5.00 per person surcharge is applicable on total numbers charged on a Public Holiday or Sunday.

Catering Details

We offer a very comprehensive choice of menus. Vegetarian, Vegan & Allergy Free dishes, or individual preferences can be catered for (if notified in advance). Our Events Manager and Head Chef are more than happy to discuss menu options with you. All menus have minimum number, but small numbers can be catered for at an extra charge per head. If you have any further enquiries, please contact our Chef.

Bar Facilities

All beverages can be charged on a consumption basis and you are more than welcome to establish a bar account with set limits and conditions if desirable. Our staff will adhere to your conditions and can advise you of the account balance throughout the evening. Our Events Manager can assist with your beverage requirements from our very extensive beverage list.

Account

Payment of your event can be made several ways. Pre-payment in instalments or lump sum can be made at your convenience through Reception (9am – 5pm) or Direct Deposit.

Accounts may be established and will be sent to you via mail or e-mail. Payment is required 14 days from date of invoice. No statements will be issued. Payment can be made via Direct Deposit, Cheque, Eftpos or Cash (at Club reception).

Responsibilities

The Lithgow Workies does not allow food (except Celebratory Cake) or beverages to be brought onto the premises for consumption. Leftover food is not to be taken from the premises (except Celebratory Cake).

The Lithgow Workies does not accept liability nor does our insurance cover loss or damage to personal items or property that is brought on to Club Premises.

In accordance with Lithgow Workies Responsible Service of Alcohol (RSA) Policy, we reserve the right to cease the supply of liquor to any guest that is in breach of this policy.

Club Entry

We would ask that you please remind your guests that entrance to the Lithgow Workies is subject to Club Rules whereby identification or a membership card must be produced upon entry.

Fire & Safety

Smoke machines, heaters, open flames, sparklers, or pyrotechnic devices cannot be operated on our premises.

In the event an alarm is triggered by you or your guests, the fee may be passed on to the organiser of the function.

Damages

Clients are financially responsible for any damage sustained to the Lithgow Workies and its contents. No items are to be adhered to any wall, door, or club structure.

Confirmation of Booking

By confirming your booking, you are agreeing to the Terms & Conditions set out above in this package.

I have read and agree to the terms and conditions

Signature: _____

Date: _____

Corporate Function Menu 2026

Please find the following various Corporate Function Menus valid until 31st March 2027.
All menus include GST. Every endeavour will be made to maintain prices printed; however, these are subject to alteration without notice.

We assure you that no effort will be spared in making this occasion a most pleasant and memorable one for you.

If you are having difficulty with your decision, the Menu Lists can be discussed with our team, so please do not hesitate to ask for our suggestions.

In addition to the following menu's catered for you within your Function Room, Bistro & Cino's Cafe located on our main trading floor for your use also.

Please note that we are more than happy to discuss alterations to this package.
Vegetarian, Vegan & Allergy Free dishes are available upon request.
Our experienced chefs and event team will work with you to create a menu that will happily accommodate all of your needs.

Light Snacks

Minimum 12 people

Tea & Coffee ~ 1 Serve	$4.50 per head
Tea & Coffee ~ All Day	$7.00 per head
Biscuits ~ 1 Serve	$3.50 per head
Cakes & Slices ~ 1 Serve	$5.50 per head
Sandwiches ~ 1 Serve	$6.50 per head
Sandwiches & Cakes ~ 1 Serve	$10.50 per head
Muffins ~ 1 Serve	$5.50 per head
Orange Juice	$14.20 per jug
Soft Drink	$13.70 per jug

Platters

Cheese Plate—Option 1

$60.00(Snack for 10)

Tasty Cheddar cubes served with jatz biscuits

& a duo of dips

Cheese Plate—Option 2

$85.00(Snack for 10)

Tasty cubes, brie, camembert &

marinated fetta

served with jatz biscuits & onion jam

Antipasto Platter

$85.00(Snack for 10)

Marinated peppers, aubergine, mushrooms &

courgettes with hot Spanish salami,

cabanossi & pepperoni, fetta,

vine ripened cherry tomatoes, spicy avocado dip

& water crackers

***Items provided are subject to seasonal availability*

Hot Food Platter—Option 1

$65.00 (Snack for 10)

Party pies, sausage rolls,

spring rolls, chicken goujons,

fish cocktails,

sauces & condiments

Hot Food Platter—Option 2

$85.00 (Snack for 10)

Gourmet pies, beer battered fish fillets,

calamari, chicken

tenders, quiches,

sauces & condiments

Fruit Platter

$60.00 (Snack for 10)

Watermelon, rockmelon, honey dew,

pineapple, orange,

strawberry & kiwi fruit

(May vary due to seasons)

Sandwich Platter—Option 1

$70.00(Snack for 10)

An Assortment of sandwiches such as

Egg

Silverside & pickles

Salmon w/ lettuce

Ham cheese & tomato

Chicken salad

Sandwich Platter—Option 2

$85.00 (Snack for 10)

An Assortment of sandwiches such as

Char-grilled veg & fetta

Marinated chicken, lettuce & cheese

Leg ham & pickles

Curried Egg

Catering Packages

Bronze Package

$27.00 per person

Tea & Coffee on arrival

Morning tea including Tea, Coffee, Cakes & Slices

Lunch including fresh sandwiches & Fruit

Afternoon tea including Tea, Coffee & Biscuits

Silver Package

$32.00 per person

Tea & Coffee on arrival

Morning tea including Tea, Coffee, Cakes & Slices

Lunch including Hot Food Platters, Fresh Sandwiches & Fruit

Afternoon tea including Tea, Coffee, Fruit & Biscuits

Gold Package

$40.00 per person

Tea & Coffee on arrival

Morning tea including Tea, Coffee & Scones w/ Jam & Cream

Lunch including Hot Food Platters, Fresh Sandwiches & Fruit

Afternoon tea including Tea, Coffee, Fruit, Cakes & Slices